

The Royal College of Emergency Medicine

Patron: HRH Princess Royal 7-9 Bream's Buildings London EC4A 1DT

Tel +44 (0)20 7404 1999 Fax +44 (0)20 7067 1267 www.rcem.ac.uk

Dear Lynn Chadwick,

Please find attached the final report from the RCEM Invited Services Review at Lancashire Teaching Hospitals NHS Foundation Trust.

Thank you for hosting RCEM for this review. We hope that you find the report and recommendations useful going forwards.

Sharing the report internally

In the Terms of Reference you agreed to share the report with the following parties in a timely manner:

- Trust Board (essential)
- Emergency Department Leadership; including Clinical Lead and Nurse Director (essential)
- All staff (optional but recommended)
- The relevant regulatory body (optional but recommended)

Sharing the report externally

The report is owned by the hospital and any subsequent demand for access to the report by an external body will be handled by you (see exception below). A copy of the report will be retained in confidence by the Royal College of Emergency Medicine for reference.

EXCEPTION: The Royal College of Emergency Medicine will share a copy of the report with the relevant regulatory body in advance of their visit to the host site, unless the host informs RCEM in writing that they wish to opt out of this.

Feedback

RCEM welcomes <u>feedback</u> from you and any other staff involved in this review. All feedback will be reviewed by the RCEM Quality Manager and used to continuously improve our service.

Kind regards,

Dr Ian Higginson, RCEM Invited Service Review Chair Sam McIntyre, RCEM Quality Manager