Indicate when the item has been submitted to the Group

Red cross X

Reason why item not submitted and date due



# ICB PC Capital Working Group Business Plan – April 2024 – March 2025

Item	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Core business items												L
Recommend Annual Capital Investment plans for GPIT										Х		
and Improvement Grants												
Recommend approval of the 2024/25 GPIT capital investment project initiation documents						X					Х	
Improvement Grant – Prioritisation of the Expressions of Interest		X	X	X								
Improvement Grants – Review the full applications of the prioritised applications					X	X	X	X	X	X	X	X
Revenue Report – Application to extend practice demise (Medical Group)												
Revenue Report – Application to relocate practice (Medical Group)												
Revenue Report – Notification of the DV Notional Rent Review reports	X	Х	X	X	Х	Х	Х	Х	Х	Х	Х	х
Revenue Report – Application for Stamp Duty Land Tax / Legal Fee funding												
Revenue Report – Lease Renewals and New Lease applications												
Other items submitted to the Group throughout the year	r	<u> </u>									<u> </u>	
Governance related items	**********	***************************************										
Declaration of interest/ Group register of interests	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х
Annual review of Group effectiveness and terms of reference										Х	Х	X
Minutes and Group escalation and assurance report to the Primary Care Committee	X	Х	Х	Х	Х	Х	X	Х	X	Х	Х	Х
Items for the Risk Register	X		Х	1	Х		Х		Х		Х	
Patient and Public Involvement Requirements	X	Х	X	Х	X	Х	X	Х	X	Х	X	Х

Item	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Reason why the item was not submitted and date du	е											
Forward Plan – 2025 onwards												
		· ·										

Legend

Green tick ✓

Indicate when the item has been submitted to the Group

Red cross X

Reason why item not submitted and date due



### ICB Dental Services Group Business Plan – April 2024 – March 2025

Item	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Core business items												
Contract Variations:												
Novation for Incorporation / Disincorporation's												
Practice and Contract mergers												
Service Changes												
Premises changes – relocations												
Managing a PDS contractors right to a GDA contract												
Rebasing Contract – including changes to targeted activity												
and contractual values		`										
Transfer of Units of Dental or Orthodontic activity between												
contracts												
Mid Year Performance review:						X					X	
<ul> <li>Receive and Approve the process and timetable</li> <li>Receive and Approve the consequences of the</li> </ul>												
review												
Annual or Year End performance review:				X					Х			-
- Receive and approve the process and timetable												
- Receive and approve the consequence of the review												
include carry forward, clawbacks, and												
overperformance												
Financial recovery and reconciliation of domiciliary,									X			
sedation services and exceptional circumstances defined												
under Section 8.4.9 Contract Sanctions – Remedial and Breach Notices		1										+
				1					1			<del> </del>
Annual Assurance Framework												+
Other items submitted to the Orean three day		<u> </u>						<u> </u>				
Other items submitted to the Group throughout the year												
		1										<del> </del>
,												

Governance related items Declaration of interest/ Group register of interests	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х
Annual review of Group effectiveness and terms of reference										X	X	X
Minutes and Group escalation and assurance report to he Primary Care Committee	Х	Х	Х	X	X	Х	Х	Х	Х	Х	Х	X
tems for the Risk Register	Х		Х		Х		Х		Х		Х	
Quarterly Assurance framework submission				Х			Х			Х		Х
New directives/regulations/reviews that have been bublished (Consider for each meeting)												
Policies (Applicable to the Group)												
Annual review of committee effectiveness and terms of eference										Х	Х	Х
Annual review of Group business plan – including the creation of the dental commissioning plans											Х	Х
MIAA Audit reports as applicable to the Group during the rear												
Patient and Public Involvement Requirements	Х	X	X	Χ	X	Χ	Х	Х	Х	Х	Х	Х

Item	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Reason why the item was not submitted and date due												

Forward Plan – 2025 onwards						

Green tick ✓

Indicate when the item has been submitted to the Group

Red cross X

Reason why item not submitted and date due



# ICB Pharmaceutical Services Group Business Plan – April 2024 – March 2025

Item	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Core business items												
Community Pharmacy Assurance Framework (CPAF)	Х		Х	X						Х		
Control of entry applications as applicable e.g.												
Premises approval												
Temporary relocations												
Premises relocations												
Contractual action												
Ongoing applications	Х	Х	X	Х	X	Х	Х	Х	Х	Х	Х	Х
Notification of supplementary hours changes	Х	Х	Х	X	Х	Х	Х	Х	Х	Х	Х	Х
Notifications of changes of ownership												
Notifications of closures	X	Х	X	X	X	X	Х	Х	Х	Х	Х	Х
Annual Assurance framework			X			Х			Х			Х
Risk register			X			Х			Х			Х
Estates Priorities as applicable												
Other items submitted to the Group throughout the year	ear											
Governance related items					•	•				•		
Declaration of interest/ Group register of interests	X	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	X
Annual review of Group effectiveness and terms of reference										Х	X	X
Minutes and Group escalation and assurance report to the Primary Care Committee	X	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х
Items for the Risk Register	X	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х
Quarterly Assurance framework submission				Х			Х			Х		Х
New directives/regulations/reviews that have been published (Consider for each meeting)	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х
Policies (Applicable to the Group)												

Annual review of committee effectiveness and terms of reference										Х	Х	X
Annual review of Group business plan											Χ	Х
MIAA Audit reports as applicable to the Group during the												
year												
Patient and Public Involvement Requirements	Х	Х	Х	Х	X	X	Х	Χ	Χ	X	X	X

Item	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
Reason why the item was not submitted and date due													

Forward Plan – 2025 onwards						

Indicate when the item has been submitted to the Group

Red cross X

Reason why item not submitted and date due



# ICB Primary Medical Services Group Business Plan – April 2024 – March 2025

Item	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Core business items												
GP Quality Contract Review								X				
Review of Local Enhanced Services						Х			Х			
Quality and Outcomes Framework Review			Х									
Investment and Impact Fund (IIF)			Х									
GP contractual business as applicable to the Group			X									
e.g.												
Mergers												
Practice list closure applications												
Boundary changes												
Contractual action			1									
Review of published CQC reports												
Patient sharps disposal			X									
APMS contract extension review (Briercliffe)				X								
Special Allocation Scheme		Х										
Annual Assurance framework			Х			Х			Х			Х
Risk register			Х			Х			Х			Х
Estates Priorities as applicable												
Other items submitted to the Group throughout the year	ear											
Governance related items												_
Declaration of interest/ Group register of interests	X	X	X	X	Х	X	X	X	X	X	X	X

Annual review of Group effectiveness and terms of reference										Х	Х	Х
Minutes and Group escalation and assurance report to the Primary Care Committee	Х	Х	Х	Х	X	X	Х	Х	Х	Х	Х	Х
Items for the Risk Register	Х	Х	Х	Х	X	Х	Х	Х	Х	Х	Х	Х
Quarterly Assurance framework submission				Х			Х			Х		Х
New directives/regulations/reviews that have been published (Consider for each meeting)	Х	Х	Х	X	Х	Х	Х	Х	Х	Х	Х	Х
Policies (Applicable to the Group)												
Annual review of committee effectiveness and terms of reference										Х	Х	Х
Annual review of Group business plan											Х	Х
MIAA Audit reports as applicable to the Group during the year												
Patient and Public Involvement Requirements	Х	X	Х	X	X	Х	Х	X	Х	Х	Х	Х

Item	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Reason why the item was not submitted and date due												
Forward Plan 2025 onwards						•	•	•		•		

Forward Plan – 2025 onwards													

Green tick ✓

Indicate when the item has been submitted to the Group

Red cross X

Reason why item not submitted and date due



### **ICB Primary Optometry Services Group Business Plan – April 2024 – March 2025**

Item	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Core business items												
Quality in Optometry (QIO)			X		Х		X		Х		Х	
Special Schools Service			Х		X		X		Х		Х	
Contractual action			Х		Х		Х		Х		Х	
Annual Assurance framework			Х				Х				Х	
Risk register			Х				Х				Х	
Other items submitted to the Group throughout the ye	ar				•						•	
Governance related items												
Declaration of interest/ Group register of interests	X		X		X		Х		Х		Х	
Annual review of Group effectiveness and terms of reference											Х	
Minutes and Group escalation and assurance report to the Primary Care Committee	X		X		Х		Х		Х		Х	
Items for the Risk Register	Х	\	Х		Х		Х		Х		Х	
Quarterly Assurance framework submission			Х				Х		Х			
New directives/regulations/reviews that have been published (Consider for each meeting)	Х		Х		Х		Х		Х		X	
Policies (Applicable to the Group)												
Annual review of committee effectiveness and terms of reference									Х		X	
Annual review of Group business plan											Х	

MIAA Audit reports as applicable to the Group during the												
year												
Patient and Public Involvement Requirements	Х	Х	Х	X	X	X	Х	Χ	X	Χ	Х	X

Item	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
Reason why the item was not submitted and date due													

Forward Plan – 2025 onwards													