

ICB Primary Care Commissioning Committee

Date of meeting	20 July 2023
Title of paper	Group reports – Alert, Advise and Assure
Presented by	Amy Lepiorz, Associate Director of Primary Care
Author	Amy Lepiorz, Associate Director Primary Care
Agenda item	3.2(a)
Confidential	No

Purpose of the paper		
<p>Terms of reference for the four delegated primary care services groups were approved at the meeting of the Primary Care Commissioning Committee on 8 June 2023. The Chairs for each of the groups are detailed below:</p> <ul style="list-style-type: none">• Primary Medical Services Group: Peter Tinson (Director of Primary Care)• Primary Dental Services Group: Amy Lepiorz (Associate Director Primary Care)• Pharmaceutical Services Group: Amy Lepiorz (Associate Director Primary Care)• Primary Optometric Services Group: Collette Walsh (Associate Primary Care) <p>The inaugural meetings of the Groups were held during June in accordance with their terms of reference and membership. This paper highlights key matters, issues and risks discussed at the four delegated primary care service Groups during the month of June 2023 to alert, advise and assure the Primary Care Commissioning Committee.</p>		
Executive summary		
<p>This paper contains reports from the following groups:</p> <ul style="list-style-type: none">• Primary Medical Services Group 15th June 2023• Primary Dental Services Group 29th June 2023• Pharmaceutical Services Group 21st June 2023• Primary Optometric Services Group 26th June 2023		
Recommendations		
<p>The Primary Care Commissioning Committee is requested to:</p> <p>1. Receive and note the Alert, Assure, Advise (AAA) reports from the four delegated primary care groups</p>		
Governance and reporting		
Meeting	Date	Outcomes
Primary Medical Services Group	15 th June 2023	To provide oversight to the Primary Care Commissioning Committee of business conducted at the Groups during this period
Primary Dental Services Group	29 th June 2023	
Primary Optometric Services Group	26 th June 2023	
Pharmaceutical Services Group	21 st June 2023	
Conflicts of interest identified		
No identified conflicts		
Implications		

<i>If yes, please provide a brief risk description and reference number</i>	Yes	No	N/A	Comments
Quality impact assessment completed			X	
Equality impact assessment completed			X	
Privacy impact assessment completed			X	
Financial impact assessment completed			X	
Associated risks			X	
Are associated risks detailed on the ICS Risk Register?			X	

Report authorised by:	Craig Harris, Chief of Strategy, Commissioning and Integration
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HIGHLIGHT REPORT	
Committee/Group	Primary Medical Services Group
Meeting date:	15/06/2023
Chair:	Peter Tinson, Director of Primary Care
KEY ITEMS DISCUSSED AT THE MEETING	
ALERT	
(Alert the Committee to areas of non-compliance or matters that need addressing as a priority)	
Nothing to escalate.	
ADVISE	
(Detail here any areas of on-going monitoring where an update has been provided to the committee AND any new developments that will need to be communicated or included in strategic or operational delivery)	
Decisions made: <ul style="list-style-type: none"> • Local Enhanced Services 2022/2023 – Late Payment Requests – following detailed consideration, it was determined that the late payment claims received from several practices would not be accepted as they did not meet the criteria for exceptional circumstances. • Fylde Coast – Thornton Development – Increase in Rent Reimbursement – the group acknowledged the previously supported development of the Thornton Practice estate in response to the unavailability of the of the Carleton site and approved in principle the associated minimal additional rent reimbursement subject to the confirmation of funding availability. • Security Provision at Gorton Street - Central West PCN, Blackpool – considerable discussion took place regarding the request for continued funding for the provision of security personnel at the premises. It was agreed that the current arrangements would remain in place pending a more detailed assessment of risk, responsibility and exceptionality. 	
ASSURE	
(Detail here any areas of assurance that the committee has received)	
<ul style="list-style-type: none"> • Medical Services Terms of Reference – the approved terms of reference were received and noted. 	
New Risks identified at the meeting	
No new risks were identified.	
Review of the Assurance Framework and Risk Register	
<ul style="list-style-type: none"> • Delegated Services Assurance Framework – the approved the assessment for medical services for the quarter ending June 2023. • Local Risk and Issues Log – The medical services risks and issues log was received, and the group acknowledged that it would be reviewed and updated for discussion at the next meeting. No items were identified for escalation to the Committee. 	

HIGHLIGHT REPORT	
Committee/Group	Pharmaceutical Services Group
Meeting date:	21/06/2023
Chair	Collette Walsh Associate Director Primary Care (deputising)
KEY ITEMS DISCUSSED AT THE MEETING	
ALERT	
(Alert the Committee to areas of non-compliance or matters that need addressing as a priority)	
Nothing to escalate.	
ADVISE	
(Detail here any areas of on-going monitoring where an update has been provided to the committee AND any new developments that will need to be communicated or included in strategic or operational delivery)	
Decisions made: <ul style="list-style-type: none"> • Medicines Delivery Service – Post Payment Verification – following a thorough discussion, and this aligns to a process that has previously been assured on, the group approved the request made by the NHS Business Services Authority (NHSBSA) to reclaim any payments made.(Note post payment verification is a nationally standardised process aiming to identify any issues related to claiming of advanced service payments and facilitate resolution of those issues with the contractor. • Request to Redistribute Core Hours – after in depth discussions it was decided by the group the following applications would be declined as there was insufficient evidence to demonstrate that the requests would meet the needs of patients wishing to access services; <ul style="list-style-type: none"> <u>100 Hour pharmacies</u> – FQE18 Accrington Late Night Pharmacy, FLF278 Burnley Late Night Pharmacy, FHH39 Aspire Pharmacy, FLF27 Burnley Late Night Pharmacy, FPE56 Leyland Late Night Pharmacy, FPN11 Evercare Pharmacy, FRJ30 Audley Late Night Pharmacy <u>40 Hour pharmacies</u> - FXF02 Rowlands Pharmacy, FVM08 St Peter's Pharmacy Decisions to be communicated to pharmacies. (Note :pharmacies are able to resubmit their application or submit an appeal to NHS Resolution)	
ASSURE	
(Detail here any areas of assurance that the committee has received)	
<ul style="list-style-type: none"> • Pharmaceutical Services Terms of Reference – the group received the approved terms of reference for the group noting the roles and responsibilities of the group. • Regulatory Expectations – the group were advised that part four of the pharmacy regulations make provisions for excepted applications from the market entry tests so they're not required to meet a need or to secure improvements or better access to services. 	
New Risks identified at the meeting	
No new risks were identified.	

Review of the Assurance Framework and Risk Register

- **Delegated Services Assurance Framework** – the group received the framework for the pharmaceutical services and approved the content of the local delegated services assurance framework for Quarter ending June 2023.
- **Local Risk and Issues Log** – The risk and issues log was discussed, noting there is work being done on the register to update some of the current risks on there and update with any new risks identified

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Committee/Group	Primary Optometric Services Group
Meeting date:	26/06/2023
Chair:	Collette Walsh Associate Director Primary Care (deputising)
KEY ITEMS DISCUSSED AT THE MEETING	
ALERT	
(Alert the Committee to areas of non-compliance or matters that need addressing as a priority)	
Nothing to escalate.	
ADVISE	
(Detail here any areas of on-going monitoring where an update has been provided to the committee AND any new developments that will need to be communicated or included in strategic or operational delivery)	
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ASSURE	
(Detail here any areas of assurance that the committee has received)	
<ul style="list-style-type: none"> • Primary Optometric Services Terms of Reference – the group received the approved terms of reference for the group noting the roles and responsibilities of the group. • Quality in Optometry – the group were updated noting the three year cycle over which the Quality in Optometry visits are required to take place. The group were informed about the selection process for the visits which take place. 	
New Risks identified at the meeting	
No new risks were identified.	
Review of the Assurance Framework and Risk Register	
<ul style="list-style-type: none"> • Delegated Services Assurance Framework – the group received the framework for the optometry services and approved the content of the local delegated services assurance framework for Quarter ending June 2023 • Local Risk and Issues Log – The risk and issues log was discussed, noting there are no new risks identified 	

HIGHLIGHT REPORT	
Committee/Group Meeting date:	Primary Dental Services Group 29/06/2023
Lead:	Amy Lepiorz, Associate Director of Primary Care
KEY ITEMS DISCUSSED AT THE MEETING	
ALERT	
(Alert the committee Board to areas of non-compliance or matters that need addressing as a priority)	
Nothing to escalate.	
ADVISE	
(Detail here any areas of on-going monitoring where an update has been provided to the committee AND any new developments that will need to be communicated or included in strategic or operational delivery)	
Decisions made: <ul style="list-style-type: none"> Dental Workforce Retention Pilot – Barrow The proposal pilot is similar to a Golden Hello incentive, to attract up to six new dentists to work in the Cumbria Dental practice in Barrow. Dental Access in the town of Barrow is low with recruitment and retention identified as the main reason for pressure on existing services. Attracting six new dentists into the practice will greatly increase capacity within this practice and the town as a whole, The pilot is designed to ensure contract activity is delivered as well as providing extended opening hours and increasing access to urgent dental care. After an informed discussion, the group agreed to support the release of non- recurrent funding of up to six dentists, at £10,000 per dentist, to be paid as a lump sum. The pilot will only release resources into the practice when employment is confirmed. The group also agreed to support the inclusion of a retention clause with claw back conditions for a minimum commitment of two years. Dental Training Practice Pilot – Lancaster and Garstang The proposed pilot is a training scheme for overseas dentists to receive training within {my dentist} practices in Lancaster and Garstang, the pilot will provide training posts for a minimum of 6 trainee dentist on an annual basis, more if trainees gain their qualification earlier. The pilot includes a retention clause to ensure that trainees are retained within the L&SC system for a minimum period of two years once qualified, providing much needed additional capacity. After an informed discussion, the group agreed to support the use of flexible Commission for a two-year pilot programme to train a minimum of 6 new clinicians per year on a rolling programme. The group also agreed to support the inclusion of a retention clause for the clinicians to be committed to work within the ICB for two years. Incorporation Requests:- <ul style="list-style-type: none"> Formal applications from Dental providers to incorporate are governed with reference to the NHS England Dental Policy Book, Chapter 7, all applications are accepted and progressed on the same basis and following the same process. Approval to incorporate is granted only when applications adhere to the guidance. Incorporation Request – Cumbria Dental (General Dental Services (GDS) Contract) The group approved the contractors request to incorporate the GDS contract to the limited company, subject to the agreement to maintain the contractual opening hours within the GDS contract. 	

- **Incorporation Request – Colne Health Care (General Dental Service Contract)**

The group approved the contractors request to incorporate the GDS contract into the limited company.

- **Incorporation Request – Colne Health Care (PDS Agreement)**

The group approved the contractors request to incorporate the GDS contract to the limited company.

ASSURE

(Detail here any areas of assurance that the committee has received)

- **Terms of Reference** – the approved terms of reference for the group were received and noted

New Risks identified at the meeting.

No new risks were identified.

Review of the Assurance Framework and Risk Register

The Delegated Services Assurance Framework was approved, within minor amendments, for inclusion in the combined report that will be submit to the Primary Care Commissioning Committee at its meeting in July for Quarter 1.

The dental services risks and issues log was received, and the group acknowledged that it would be reviewed and updated for discussion at the next meeting. No items were identified for escalation to the Committee.