Appendix C: Joint Working/ Commercial Sponsorship Agreement

This proposal form should be signed by all parties and submitted for consideration with the attached documents and a copy of the service agreement.

Name of Project:

Proposal submitted by:

………………………………………………..………………………. Name of lead proposer

…………………………………………………….………………….. Job Title

Representing: ………………………………………………………………............

1. Agreement between …………………………………(commercial organisation) and ……..…………….

(department/directorate) for provision of commercial sponsorship for: (title of project/event)

………………………………………………………………………………………………………………………

2. …………………………………(name) has completed the Sponsorship Checklist in Appendix C (copy to be submitted with this form)

3. Brief details of proposed initiative

4. Description of work and people involved:

5. Action plan:

6. Details of support provided (financial, staffing, services)

7. Brief details of benefit to – patients, and/or ICB

8. Brief details of benefit to sponsor

9. ………………………………. (Commercial organisation) may only be involved to the extent defined in this agreement.

10. Such reports will be used for the purpose described above …………………….. ……..(Commercial organisation) cannot use the report or information from this work without explicit permission from the ICB.

**ICB Approval**

Proposals agreed by the ICB Executive Management Team

Name Signature Date

**Commercial Organisation Approval**

Finance and proposals agreed by representative from ……………………………………….(Commercial organisation). Should the commercial organisation withdraw at any time from the agreement; they are liable to pay any costs incurred by the ICB.

Name Signature Date

**Copies of the form should be submitted to the Corporate Administration Officer for inclusion on the ICB Register**