

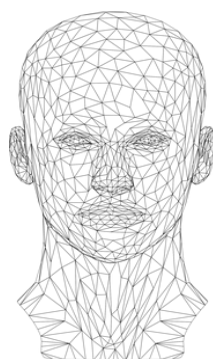
Head and Neck Workstream

(Head & Neck Cancer and Oral & Maxillofacial Services)

Programme Briefing and Key Messages

Issue 7: July 2019

Welcome to the seventh edition of the Head and Neck Programme briefing which aims to keep stakeholders informed and up to date about the work of the Head and Neck Steering Group by regularly providing Key Messages and requesting your comments and views.



Key Messages from the July 2019 Head and Neck Steering Group meeting

- The services that head and neck services need access to

The Steering Group agreed the updated co-dependency information for head and neck services – this is a recognised approach to understanding which services head and neck services need access to and within what time scale. Having a full understanding of the head and neck services' requirements will help to inform the development of the service models.

- The shortlisted options for delivering head and neck services

Three shortlisted options for delivering head and neck services, were obtained at the March meeting of the Steering Group and the following diagram illustrates which **inpatient** services will be carried out at the hub site(s):

- Available at the site
- Not available at the site

Option #	Hub (s)	INPATIENTS			
		H&N Ca (ENT & OMF) Elective	H&N Ca (ENT & OMF) Non-Elective	OMF Elective	OMF Non-Elective
2 a	Hub site 1	●	●	●	●
2/3bi	Hub site 1	●	●	●	●
	Hub site 2	●	●	●	●
2/3bii	Hub site 1	●	●	●	●
	Hub site 2	●	●	●	●
2/3biii	Hub site 1	●	●	●	●
	Hub site 2	●	●	●	●

Options relating to 2b involve **one** provider being responsible for the hub sites.
Options relating to 3b involve **two** providers being responsible for the hub sites.
Inpatient pre-operative assessments will be carried out at the hub site(s).

For all options, the following activities will be carried out at the hub and spoke sites:

Day case procedures	Day case pre-operative assessments
Diagnostics	Outpatients
Post-operative follow up appointments for both day cases and inpatients	

The risks and benefits for each model will continue to be reviewed and developed at each Steering Group. It is essential that there is complete clarity and understanding around what each option entails to enable the scoring exercise to take place effectively.

- Who will score the possible options for delivering head and neck services?

The Steering Group agreed the representation of the panel of people who will score the shortlisted options, and this is outlined in the table below:

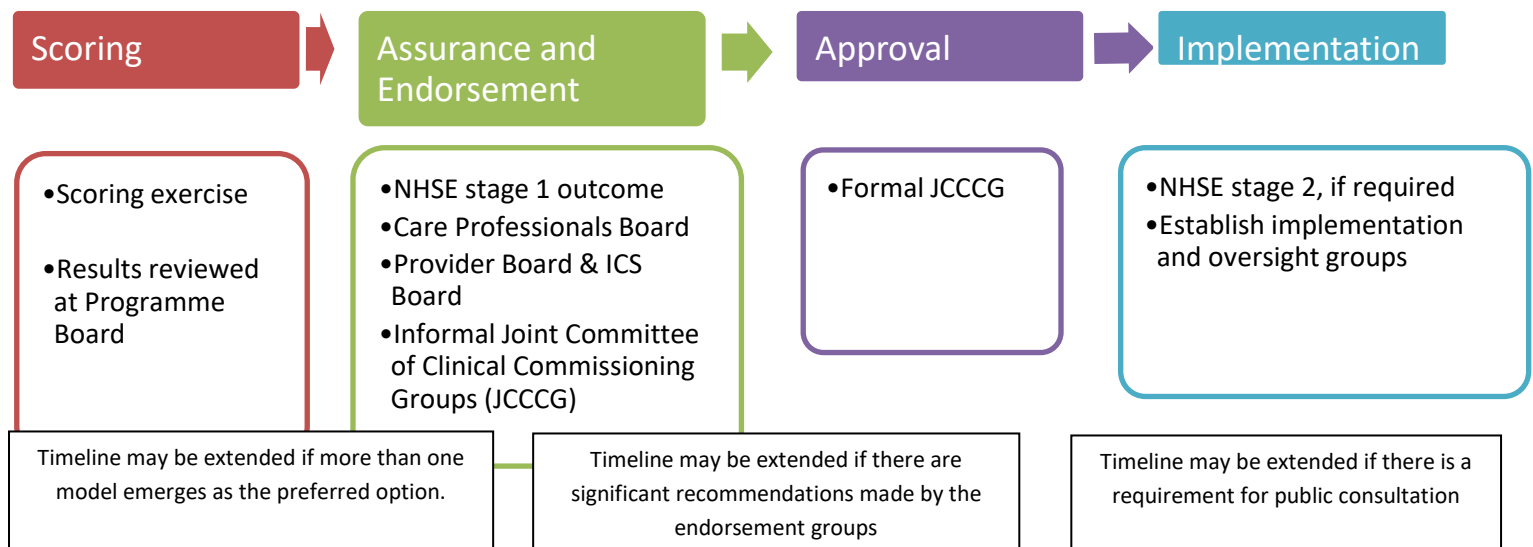
	Name	Org	Representing
SG Clinical Lead	Maire Morton	Healthier Lancashire and South Cumbria	Medical
Patient	Norman Hill	Patient representative	Patients
Patient	Ann Stubbs	Patient representative	Patients
Medical Director	Mark O'Donnell	Blackpool Teaching Hospitals Trust	Medical
Medical Director	Ian Stanley	East Lancashire Hospitals NHS Trust	Medical
Medical Director	Gerry Skailes	Lancashire Teaching Hospitals NHS Trust	Medical
Medical Director	Shahedal Bari	University Hospitals of Morecambe Bay Trust	Medical
Clinical lead	Ajay Nigam	Blackpool Teaching Hospitals Trust	Medical
Clinical lead	Gary Cousin	East Lancashire Hospitals NHS Trust	Medical
Clinical lead	Shakeel Akhtar	Lancashire Teaching Hospitals NHS Trust	Medical
Clinical lead	Vicky Hadden	University Hospitals of Morecambe Bay Trust	Medical
Clinical Nurse Specialist	Joanne Ashton	Blackpool Teaching Hospitals Trust	Nursing
Clinical Nurse Specialist	Hannah Kulbacki	East Lancashire Hospitals NHS Trust	Nursing
Clinical Nurse Specialist	Andrew Fishburn	Lancashire Teaching Hospitals NHS Trust	Nursing
Clinical Nurse Specialist	Alice Brewer	University Hospitals of Morecambe Bay Trust	Nursing
Business Manager	Cheryl Bailey	Blackpool Teaching Hospitals NHS FT	Management
Business Manager	Victoria Bateman	East Lancashire Hospitals NHS Trust	Management
Business Manager	Michael Baxter	Lancashire Teaching Hospitals NHS Trust	Management
Business Manager	Claire Alexander	University Hospitals Morecambe Bay NHS FT	Management
NWAS	Matthew Dunn	NWAS	NWAS
PTS	Nathan Hearn	Patient Transport Services	PTS
GP	TBC	Primary Care	Primary Care
Specialist Commissioning	Suzanne Fennah	North of England Specialist Commissioning Team	Commissioning
Local Commissioning	Gary O'Neill	Morecambe Bay CCG	Commissioning

- The scoring exercise

At the June Steering Group meeting attendees worked through the emerging information pack that will support the scoring panel members to carry out the scoring exercise by providing relevant evidence and information and help the scorers provide a more informed answer. This activity highlighted that it would be difficult to score the options against some of the criteria in the absence of information around the location of the hub site(s) (the Steering Group had previously agreed that, in the best interest of patients, the clinical model would be identified and defined and then a subsequent process would identify the site(s)). For this reason, it was agreed that those criteria that needed site information in order to score them would be removed from the initial scoring exercise.

- The timeline for the scoring exercise and approval process

Once the scoring exercise has taken place and the preferred clinical model(s) is known, the approval process will begin. The preferred model(s) will be presented at key meetings to secure the approval to implement. The following diagram describes the process that will be followed:



- **Data group**

A subgroup, chaired by Maire Morton, has produced a data pack to support the programme that contains the relevant activity data. The next aim for this group is to agree an approach for the presentation of the programme's data relating to the Key Performance Indicators (KPIs) and Clinical Standards.

- **Risk register review**

The programme's risk register was reviewed by the Steering Group. It was agreed that the risk of securing adequate BI support for the programme would be added, as having access to timely and accurate data is crucial for the success of the programme. An additional risk was added to reflect the lack of clarity around the implementation plan once the preferred clinical model is known.

- **Visitor from Australia**

[The Swallows](#) are hosting a visit from an oncologist from Australia, who is keen to visit head and services in the area to meet the teams and find out more about the work they do. Visits to Blackpool Victoria, Royal Blackburn and Royal Preston hospitals are due to take place on Wednesday 17th July.

- **The Swallows Carers' Survey 'Shaping the future for carers'**

The Swallows Head & Neck Cancer Charity are conducting a national survey on Carers of Cancer patients, the survey is for ALL types of cancers and its aim is to understand what support is given, what support is needed, how support can be reached and what impact being a cancer patient carer can have on carers as they go through diagnosis, treatment and beyond with their patients.

The survey is online and will only take approximately 15 mins, click on the following link [CLICK HERE](#) to complete the survey.

By promoting this survey you will help give a voice to carers across the UK and help implement change for the future of cancer carers, please share the link on social media to help us understand the full impact for carers. The survey closes at the end of August 2019. If you have any queries please contact Wendy Brown wendy@theswallows.org.uk or 07421 978193

Future meetings

The next meeting of the Head and Neck Steering Group is due to take place on Tuesday 6th August 2019. A second workforce engagement event is due to take place on the afternoon of Friday 13th September, invitations will be sent out shortly.

Questions and Queries

This briefing is for use within your own organisation and across your local system, for discussion and information. Please feel free to include it on meeting agendas and circulation lists as you see fit.

If you have any questions or queries, please contact healthier.lsc@nhs.net and we will endeavour to respond as soon as possible.