

**L&SC Integrated Care Board
Primary Care Contracts Sub-Committee**

Date of meeting*	March 2026
Title of paper*	Sub-committee Escalation and Assurance Report
Presented by*	Peter Tinson, Director of Primary and Community Commissioning
Author	Sarah Danson, Senior Delivery Assurance Manager David Armstrong, Senior Delivery Assurance Manager
Agenda Item	6
Confidential	No

Purpose of the paper		
The paper is the escalation and assurance report from the formal sub-committee groups.		
Executive Summary		
The paper highlights key matters, issues, and risks discussed at the group meetings detailed below to advise, assure and alert the Primary Care Contracts Sub-committee.		
<ul style="list-style-type: none"> • Primary Medical Services Group: Peter Tinson (Director of Primary and Community Commissioning) • Primary Dental Services Group: Amy Lepiorz (Associate Director Primary Care) • Pharmaceutical Services Group: Amy Lepiorz (Associate Director Primary Care) • Primary Optometric Services Group: Dawn Haworth (Head of Delivery) • Primary Care Capital Group: Donna Roberts (Associate Director Primary Care) 		
It also highlights any issues or items referred or escalated to Committees or the Board.		
Reports approved by the chair each group are presented to sub-committee to provide assurance that the groups have met in accordance with their terms of reference and to advise the sub-committee of the business transacted.		
Recommendations		
The Primary Care Contracts Sub-committee is requested to:		
<ul style="list-style-type: none"> • Receive and note the Alert, Assure, Advise (AAA) reports from the five primary care groups 		
Governance and reporting* (list other forums that have discussed this paper and any other engagement that has taken place)		
Meeting	Date	Outcomes
Primary Medical Services Group	4 th March 2026	To provide oversight to the Primary Care Contracts Sub-committee of the business conducted at the groups during this period.
Primary Dental Services Group	19 th March 2026	
Primary Optometric Services Group	11 th February 2026	
Pharmaceutical Services Group	18 th March 2026	
Primary Care Capital Group	11 th March 2026	
Conflicts of interest identified		
Implications		

<i>If yes, please provide a brief risk description and reference number</i>	YES	NO	N/A	Comments
Quality impact assessment completed			X	
Equality impact assessment completed			X	
Privacy impact assessment completed			X	
Financial impact assessment completed			X	
Associated risks	X			Any risks for sub-committee awareness are included in this triple A report
Are associated risks detailed on the ICS Risk Register?	X			Where applicable

Report authorised by	Craig Harris, Chief Operating Officer
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**ICB Primary Care Contracts Sub-committee
February 2026**

Sub-committee Escalation and Assurance Report

1. Introduction

- 1.1 This report highlights key matters and issues discussed at the group meetings since the last report to advise, assure and alert the sub-committee.

Committee: Primary Medical Services Group	Date: 4th March 2026	Chair: Peter Tinson
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Key Items Discussed		
Issue	Committee Update	Action
Alert		
Nothing to Escalate		
Advise		
Capacity and Access Improvement Payment Update – 2025/2026	The update identified which PCNs had submitted a declaration. Those who had not submitted a declaration would be reminded by the ICB and LMC. The group noted and approved the update.	ICB and LMC to send reminders.
Proposed Process for Primary Medical Services Group Consideration of Incorporations and Disincorporation's	The paper proposed a standardised process for assessing incorporation and disincorporation applications from general practices. The process was built on updated NHS England guidance and included a Commissioner Assessment Framework with 21 KLOEs and a RAG-rating system. A two-tier approach distinguishes between	Recommend process to Primary Care Contracts Sub-committee.

	<p>straightforward applications, requiring minimal change, and complex cases involving mergers, new providers, or significant service changes, which would undergo additional scrutiny.</p> <p>The group agreed to recommend the process to the Primary Care Contracts Sub-committee.</p>	
Olive Medical Centre – Proposal to Issue Breach Notices	<p>It was identified that Olive Medical Centre had closed early on five dates during Ramadan, breaching its contractual requirement to remain open until 6:30pm.</p> <p>It was agreed to issue five breach notices. It was also agreed that the ICB and LMC would send reminder communications to practices about contractual opening times.</p> <p>The group agreed to issue breach notices.</p>	ICB to issue breach notices and ICB and LMC to send reminder communication.
Assure		
Nothing to Escalate		

2. **Summary of items or issues referred to other committees or the Board over the reporting period.**

Committee and Date	Item or Issue	Referred to
Primary Medical Services Group 4 March 2026	Proposed Process for Primary Medical Services Group Consideration of Incorporations and Disincorporation's	Primary Care Contracts Sub-committee – April 2026

Committee: Primary Care Dental Services Group	Date: 19 th March 2026	Vice Chair: David Armstrong
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Key Items Discussed		
Issue	Committee Update	Action
Alert		
Nothing to Escalate		
Advise		
King Street Dental Surgery Update	<p>Further to the ongoing contractual issue with King Street Dental Surgery. The NHS resolution decision was received on 16th February 2026 which determined that the request to amend the PDS agreement to vary the opening hours should be refused. On 17 February 2026 the provider served 3 months' notice to terminate the PDS contract. The contract will therefore end 31 May 2026. As the contract has been handed back it is not considered appropriate to proceed with the issuance of a contract sanction.</p>	
Dental Recruitment Incentive Scheme (DRIS) 2025-26	The group noted that the scheme will end 31 st March 2026.	

2024/25 End of Year Contractual Outcome Position	A report was presented detailing the contract performance across all primary care dental and orthodontic contract sin 2024/25.	
National Dental Workforce Data Return – Remedial Notices	A report was presented outlining that the NHSBSA have undertaken the annual National Dental Workforce Data Return process directed by NHS England. All GDS/PDS providers are contractually required to submit their workforce data in January each year for the previous 12-month period. List of remedial notices was shared with the group.	
Assure		

2. **Summary of items or issues referred to other committees or the Board over the reporting period.**

Committee and Date	Item or Issue	Referred to

Committee: Pharmaceutical Services Group	Date 18 th March 2026	Chair: Amy Lepiorz
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Key Items Discussed		
Issue	Committee Update	Action
Alert		
Nothing to Escalate		
Advise		
PharmaMedics (FD788) - Removal	<p>PharmaMedics (DSP) has been on the Pharmaceutical List for the area of Lancashire Health and Wellbeing Board (HWB) since October 2024.</p> <p>During this period the Pharmacy has not submitted any claims for activity.</p> <p>Under Regulation 74, where a contractor has not in the proceeding 6 months provided pharmaceutical services, as a commissioner, we must remove that contractor from the pharmaceutical list.</p> <p>Approved to begin removal process.</p>	Complete paperwork.

Imman Ltd (FXK75) – NSCR	An application has been received from Imaan Ltd t/a Rawtenstall Pharmacy who operate a 40hrs pharmacy at Burnley Road, (St James Medical Centre), Rawtenstall, BB4 8HH and wish to relocate to 47 Bank Street, Rawtenstall, BB4 7QN. All tests met. Approved	Complete paperwork and send to PCSE
Grasmere LPS (FMP11) - Re-procurement	A Local Pharmaceutical Service (LPS) contract is currently operating in Grasmere. The existing contract was signed and agreed in 2020 with NHS England for an initial term of 5 years with the option to extend for 2 years. A decision needs to be made on the future of the contract. Recommended	Recommendation to be presented to the Primary Care Sub Committee
Assure		

2. Summary of items or issues referred to other committees or the Board over the reporting period.

Committee and Date	Item or Issue	Referred to

Committee: Primary Optometric Services Group	Date: No Meeting Held	Chair: Dawn Haworth
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Key Items Discussed		
Issue	Committee Update	Action
Alert		
	Nothing to Escalate	
Advise		
	Nothing to Escalate	
Assure		

	Nothing to Escalate	
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Committee: Primary Care Capital Group	Date: 11th March 2026	Chair: Donna Roberts (Chair)
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Key Items Discussed		
Issue	Committee update	Action
Alert		
General Practice – Notional Rent revaluations.	<p>The group reviewed the District Valuation Offices' tri-annual reports for notional rents for a number of practices. All revaluations were approved and are reported in line with the Premises Cost Directions (2013 or 2024), including the practice under query from the January meeting</p> <p>The group reviewed a fully compliant application for funding for Stamp Duty Land Tax to support the practice to sign a new lease within a LIFT building. The group approved the funding.</p>	Issue documentation to practices notifying and requesting acceptance of the revised values.
Advise		
NHS Property Service Occupancy Programme	The group received an update on a very positive NHS PS scheme to assess actual utilisation within their premises. The programme has placed sensors in every room of 29 premises across the ICB footprint, the sensors record the amount of time each room is utilised by the occupant. The information will be a valuable resource when considering capital investment but also to support practices to realise the existence of and to utilise existing capacity. The group felt this was a very positive development that could greatly increase capacity within the primary care systems.	
Assure		
None		

3. Conclusion

3.1 Each of the service groups has conducted their business in line with their terms of reference.

4. Recommendations

4.1 The Primary Care Contracts Sub-committee is requested to:

- Receive and note the Alert, Assure and Advise (AAA) reports from the five primary care groups.

Sarah Danson and David Armstrong
Senior Delivery Assurance Managers