

Appendix B III

Quality and Outcomes Committee

Terms of Reference

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PURPOSE

The Quality and Outcomes Committee (“the Committee”) exists to contribute to the overall delivery of the ICB’s strategic objectives by providing oversight and assurance to the Board that the ICB is discharging its functions and meeting its statutory requirements with regard to continuous quality improvements and enabling a single understanding of and shared commitment to quality care across the system that is safe, effective, equitable, and that provides a personalised experience and improved outcomes with reduced health inequalities. The commissioning of services by the ICB is driven by the need to meet its core purpose defined by the four aims:

- a) improve outcomes in population health and healthcare
- b) tackle inequalities in outcomes, experience and access
- c) enhance productivity and value for money
- d) help the NHS support broader social and economic development.

The Committee is responsible for scrutinising performance against mandated national and regional metrics as well as locally agreed indicators and metrics, and assurance that the ICB is meeting its defined objectives insofar as they relate to quality and safety, access to services and patient experience.

The committee will seek assurance that key quality and outcomes priorities included within the 5 Year Strategic Commissioning Plan seek to address variation and inequalities in care and that the ICB’s commissioning intentions are reducing inequality and unwarranted variation and are implemented to address equity in access, improved experience and outcomes.

The committee will seek assurance on the implementation of a framework and process of quality and equality impact assessments EIAs for ~~system wide oversight of~~ any significant service and/or policy change.

DUTIES

Improving Outcomes

In line with the Core20PLUS5 approach, seek assurance on how the ICB 5-year commissioning plan (population health improvement plan) will narrow any gaps for

different population groups in relation to access to services, experience and outcomes

- Seek assurance on the delivery of agreed strategic priorities for the ICS Health Inequalities Strategy and seek assurance of actions aligned to Core20PLUS5. Seek assurance that strategies, commissioning intentions and transformation schemes are reducing inequality and unwarranted variation and are implemented to address equity in access, improved experience and outcomes.
- Seek assurance on the progress and delivery of key quality and outcomes priorities that are included within the 5 year Strategic Commissioning Plan, and annual operating plan and commissioning intentions including priorities to address variation and inequalities in care.
- Receive an annual risk-based assessment of contracts held, that takes account of safety, quality, finance and operational performance, and assurance that the contracting and procuring of services are aligned to the quality and health equity outcomes set out in the 5-year commissioning strategy
- Scrutinise the effectiveness and sustained delivery of the quality strategy, improvement priorities and plans; ensuring that quality of care is accessible across all segments of the ICB's population and demonstrating continuous quality improvement to ensure that services are responsive to the changing needs of the population
- Monitor and scrutinise progress on delivery of the population health outcomes elements of the 5 year Strategic Commissioning Plan.
- Seek assurance that people drawing on services are systematically and effectively involved as equal partners in quality activities
- Monitor the robustness of the arrangements for and assure compliance with the ICB's statutory responsibilities for equality and diversity as it applies to people drawing on services
- Seek assurance on the effective and sustained delivery of the ICB Quality Improvement Programmes.
- Seek assurance of the arrangements for identifying unwarranted variations in quality of care and scrutinise plans to address

Assurance of Statutory Responsibilities

- Scrutinise arrangements for safeguarding vulnerable adults and children in line with the ICB's statutory responsibilities.
- Scrutinise arrangements for ensuring the safe and effective management of medicines optimisation.
- Scrutinise arrangement for meeting the ICB's equality duties quality and diversity as it applies to people drawing on services
- Scrutinise the arrangements for and assure compliance with the ICB's statutory responsibilities for infection prevention and control
- Scrutinise the robustness of the arrangements for and assure compliance with the ICB's statutory responsibilities for learning disabilities and autism

- Seek assurance that the ICB is meeting its statutory responsibilities relating to Special Educational Needs and Disabilities (SEND) Seek assurance that the ICB is meeting its statutory responsibilities relating to the duty to receive and respond to complaints (also see 4.32 of ToR)

Quality Improvement and Oversight

- Seek assurance over how mechanisms such as pooled, shared and personal budgets are being used to enable better outcomes for people
- Seek assurance that the ICB's quality strategy and shared quality improvement priorities and plans have collective system ownership and are reflective of local quality challenges and focused on reducing inequalities in the quality of care.
- Scrutinise arrangements in place to work with partners to support system quality management, combining quality planning, quality assurance and control, and quality improvement, ensuring system structures operate effectively with timely action being taken to address areas of concern.
- Seek assurance on the monitoring and delivery of the ICB key statutory requirements in relation to quality performance indicators and seek assurance on the quality, safety and effectiveness of commissioned services.
- Seek assurance that the ICB's arrangements include effective and transparent mechanisms with regard to monitoring, learning and improvement. This will include monitoring mortality and learning from death, learning from incidents, never events, patient engagement and complaints, ensuring quantitative metrics are triangulated with qualitative data, professional insight and regulatory intelligence to fulfil this function effectively (such as complaints, 'You and Your General Practice', Freedom to Speak Up, Patient Safety Incident Response Framework and safety incident data)
- Seek assurance that learning is disseminated and embedded and that appropriate mechanisms are operating within NHS trusts/foundation trusts within the system. Clearly identifying a learning culture within system partners.
- Seek assurance of, and monitor delivery of remedial action plans in respect of identified quality and safety performance issues and escalate to the Board as appropriate
- Seek assurance on the safety and quality of primary care commissioned services using the appropriate assurance frameworks and any plans to address concerns

Improving Outcomes

- In line with the Core20PLUS5 approach, seek assurance on how the ICB 5-year commissioning plan (population health improvement plan) will narrow any gaps for different population groups in relation to access to services, experience and outcomes
- Seek assurance on the delivery of agreed strategic priorities for the ICS Health

- Inequalities Strategy and seek assurance of actions aligned to Core20PLUS5
- Seek assurance that strategies, commissioning intentions and transformation schemes are reducing inequality and unwarranted variation and are implemented to address equity in access, improved experience and outcomes.
 - Seek assurance on the progress and delivery of key quality and outcomes priorities that are included within the Joint-5 year Strategic Commissioning Plan, and strategy and annual operating plan and commissioning intentions including priorities to address variation and inequalities in care.
 - Receive an annual risk-based assessment of contracts held, that takes account of safety, quality, finance and operational performance, and assurance that the contracting and procuring of services are aligned to the quality and health equity outcomes set out in the 5-year commissioning plan.
 - Scrutinise the effectiveness and sustained delivery of the quality strategy, improvement priorities and plans; ensuring that quality of care is accessible across all segments of the ICB's population and demonstrating continuous quality improvement to ensure that services are responsive to the changing needs of the population
 - Monitor and scrutinise progress on delivery of the population health outcomes elements of the Integrated Care Partnership five year strategy 5 year Strategic Commissioning Plan.
 - Seek assurance that people drawing on services are systematically and effectively involved as equal partners in quality activities
 - Monitor the robustness of the arrangements for and assure compliance with the ICB's statutory responsibilities for equality and diversity as it applies to people drawing on services
 - Seek assurance on the effective and sustained delivery of the ICB Quality Improvement Programmes.
- Seek assurance of the arrangements for identifying unwarranted variations in quality of care and scrutinise plans to address

Other

- Review and approve policies specific to the Committee's remit.
- Review and monitor those risks on the Board Assurance Framework, and Operational Risk Register which relate to the business of the committee.
- Monitor the quality of data that informs the work of the Committee; this includes review of the timeliness, accuracy, validity, reliability, relevance and completeness of data.