

## L & SC ICB Primary Care Contracts Sub-Committee – Decision Log

Ref	Minute Ref	Meeting date	Agenda item	Recommendation	Decision	Any further required action
1	006	08.05.25	Draft Terms of Reference	Comments and queries are to be emailed to CH/SM for review.	<p>12.06.25: CH to review nuances highlighted and discuss with PT outside of the meeting.</p> <p>10.07.25: The suggested amends on the TORs were shared with Craig Harris as chair, who was happy with the proposed changes and asked for them to be circulated to sub-committee members to review and provide any feedback virtually.</p>	<p>PT to discuss with the chair the membership and quoracy of the group and the vice chair arrangements. The TORs currently stipulate that the vice chair is required to be an Executive, which may not be achievable going forward. Any proposed amendments will be added to TORs and circulated to sub-committee members as per the chairs action.</p> <p>18.07.25: The meeting has not been quorate on two occasions and therefore the sub-committee agreed for quoracy to be reviewed, which has now been undertaken by the Chair and therefore an amendment to the TORs recommending to reduce the quoracy from two executives to one will be submitted to the executive committee for approval.</p>

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4	009	08.05.25	Primary Care Capital Report – 2025/26	The sub-committee agreed to recommend the approval for the initial apportionment of the Business-as-Usual across GPIT Capital acquisitions and Primary Care Medical Premises Improvement Grants.	Paul Juson to provide a position update to the July Sub-committee. 10.07.25: The Sub-committee recommended to the Executive Committee the approval of: <ul style="list-style-type: none"> <li>• The ICB investment in grants at 100%.</li> <li>• Note the updates on the CCG legacy schemes and proposed actions</li> </ul>	
9	010	10.07.25	Integrated Primary Care Performance Report	Action: Clarity is required as to whether the potential outsourcing of LES delivery to third party providers is sub-contracting or seeking delivery support.. Conversation to be held outside of PCCSC.		

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11	012	10.07.25	Delivery Assurance End of Year Report 2024/25	Action: Paul Juson was requested to review the risk as it stands and bring back to the sub-committee should it need re-escalating.		
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