**L & SC Integrated Care Board**

**Primary Care Contracts Sub-Committee**

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| \***Date of meeting\*** | 12 June 2025 |
| **Title of paper\*** | Committee Escalation and Assurance Report  |
| **Presented by\*** | Peter Tinson, Director of Primary and Community Care |
| **Author** | Sarah Danson, Senior Delivery Assurance ManagerDavid Armstrong, Senior Delivery Assurance Manager |
| **Agenda Item** | 8 |
| **Confidential** | No  |
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| **Purpose of the paper\*** |
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| **Executive Summary** |
| This report highlights key matters, issues, and risks discussed at the group meetings detailed below to advise, assure and alert the Primary Care Contracts Sub Committee. * Primary Medical Services Group: Peter Tinson (Director of Primary and Community Care)
* Primary Dental Services Group: Amy Lepiorz (Associate Director Primary Care)
* Pharmaceutical Services Group: Amy Lepiorz (Associate Director Primary Care)
* Primary Optometric Services Group: Dawn Haworth (Head of Delivery)
* Primary Care Capital Group: Paul Juson (Head of Delivery Assurance)

Each summary report also highlights any issues or items referred or escalated to other committees or the Board. Appended to the report are the risks currently being managed by the respective groups.Reports approved by each Group Chair are presented to Committee to provide assurance that the committees have met in accordance with their terms of reference and to advise the Committee of business transacted at their meeting. |
| **Recommendations\*** |
| The Primary Care Contracts Sub Committee is requested to:* **Receive** and **note** the Alert, Assure, Advise (AAA) reports from the five delegated primary care groups
 |
| **Governance and reporting\*** (list other forums that have discussed this paper and any other engagement that has taken place) |
| **Meeting** | **Date** | **Outcomes** |
| **Primary Medical Services Group**  | **7th May 2025** | To provide oversight to the Primary Care Contracts Sub Committee of business conducted at the Groups during this period |
| **Primary Dental Services Group**  | **22nd May 2025** |  |
| **Primary Optometric Services Group**  | **No meeting since previous update** |  |
| **Pharmaceutical Services Group**  | **21st May 2025** |  |
| **Primary Care Capital Group**  | **14th May 2025** |  |
| **Conflicts of interest identified** |
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| **Implications**  |
| *If yes, please provide a brief risk description and reference number* | **YES** | **NO** | **N/A** | **Comments** |
| Quality impact assessment completed |  |  | X |  |
| Equality impact assessment completed |  |  | X |  |
| Privacy impact assessment completed |  |  | X |  |
| Financial impact assessment completed |  |  | X |  |
| Associated risks | X |  |  | Any risks for the Sub Committee’s awareness are included in the triple A report  |
| Are associated risks detailed on the ICS Risk Register? | X |  |  | Where applicable  |
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| **Report authorised by** | Craig Harris Chief Operating Officer  |

# ICB Primary Care Contracts Sub Committee

**Date**

**Committee Escalation and Assurance Report**

1. **Introduction**

* 1. This report highlights key matters, issues, and risks discussed at the Service Group meetings since the last report to the Committee to advise, assure and alert the Primary Care Contracts Sub Committee.

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| Committee: Primary Medical Services Group | Date: 7th May 2025 | Vice Chair: Paul Juson |

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| **Key Items Discussed** |
| **Issue** | **Committee Update** | **Action** |
| **Alert**  |
|  | **Nothing to Escalate** |  |
| **Advise**  |
| Capacity and Access Improvement Payment for 2025-2026 | The funding model consists of a national component (CASP), which provides 70% of the funds unconditionally and proportionally to Primary Care Networks (PCNs), and a local component (CAPE), making up the remaining 30%, which is performance-based. CASP supports initiatives like the Modern General Practice model, SLF conversations, the General Practice Improvement Programme, and care for care home residents. This year, CAPE focuses on using digital risk stratification tools to improve continuity of care and enhancing access through digital telephony, care navigation, triage, and online consultations. These elements are bundled for simplicity, with CAPE participation progress being monitored and reported. |  |
| Parkside Surgery – Lease Renewal | The Parkside Surgery lease renewal, previously reviewed by the Capital Working Group, is now recommended for approval. The 15-year lease includes a landlord commitment to significant internal upgrades, , all within the existing building footprint. These enhancements will modernise the premises and expand clinical capacity. |  |
| General Practice Quality Contract (GPQC) 2024/25 - End of Year Update | Six practices fell below the 80% threshold for the year-end achievement payment and will not receive the full 20%, resulting in a recovery of £47,000 in previously paid funds. The Central Place facing Team informed all practices of their performance and offered the opportunity to submit mitigation forms Final achievement statuses and financial implications will be confirmed in writing, with all adjustments, including the remaining £67,000 in unpaid achievement payments, reflected in the June payment. |  |
| Special Allocation Scheme | The Special Allocation Scheme contract was extended from November to March to allow time for a provider selection process, which has now concluded in line with the Provider Selection Regime. Only the current provider responded to the notice of intent, and their submission was reviewed by an ICB panel and met all the key .A report has been prepared and will be presented to the Contracts Sub-Committee for approval. |  |
| Gutteridge Medical Centre | Following April’s meeting, a relocation proposal was reviewed but not approved due to insufficient detail, particularly around contingency plans if eviction occurs before a new build is completed. The provider’s response, suggesting only a possible lease extension, was deemed unacceptable. Despite a request for more information on lease terms, funding, and building plans, the updated submission failed to address key concerns, including inadequate facilities and unclear finances. The ICB has formally requested the missing details again, aiming to present an updated paper at the next meeting, as the issue remains unresolved and time sensitive. |  |
| **Assure**  |
| Risk Register | The Risk Register was reviewed and updated. |  |
| Finance Updates | In 2024/2025, the Primary Medical Budget ended with a small underspend of £269,000 against a nearly £370 million budget, mainly due to slower list size growth and lower NHSPS premises costs. Although a £700,000 underspend was expected by month 11, a late rise in QOF achievement reduced it. For 2025/2026, the budget has increased by £29 million to £398 million, supporting a higher global sum tariff (£121.79 per weighted patient) and fully funding the Additional Roles Reimbursement Scheme., KPMG auditors are reviewing finances, and a new ledger system (FE2) with updated financial codes which will launch on 1st October. |  |
| Updates from Primary Care Operational Group | The first meeting of the group took place last Wednesday and served as an introductory session to review the terms of reference and discuss the group's purpose and approach. It was agreed that a task and finish group would be formed to define the relevant metrics and outline the process for ongoing work. |  |
| Forward Planner | The Forward Planner has been shared with the group and any additional items will be added to the Forward Planner. |  |

1. **Summary of items or issues referred to other committees or the Board over the reporting period.**

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| **Committee and Date** | **Item or Issue** | **Referred to** |
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| Committee: Primary Care Dental Services Group | Date: 22nd May 2025 | Chair: Amy Lepiorz |

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| **Key Items Discussed** |
| **Issue** | **Committee Update** | **Action** |
| **Alert**  |
|  | **Nothing to Escalate** |  |
| **Advise**  |
| Management of Anxious Patients Pathway Investment | A key ambition for the NHS nationally and locally is the movement of patient’s treatment from Secondary Care to Primary Care. Developing an anxiety management pathway for dental patients will reduce the number of patients who require hospital care for treatment. The pathway development is a recommendation from the Special Care Oral Health Needs Assessment, and the implementing the recommendations from the needs assessment form part of the ‘5 Year Dental Access Plan’.The approval was granted for an investment to pilot the pathway for the duration of the current Community Dental Service contract term, ie until 31 March 2026. After this time, the pathway would be included as a core requirement within the contract value.The Anxious Patients Pathway would be clinically led and requires sign off by the Managed Clinical Network (MCN) and Local Dental Network (LDN) prior to implementation.  | Nick Barkworth to progress with MCN and LDN |
| **Assure**  |
| Contract Changes & Contract Hand backs – April 2025 | Assure the Primary Care Contracts Sub Committee that the Group is assured that all processes and contractual changes made by the Delivery Assurance Team are in line with the regulations and the delegated authority for the Dental Services Group.  |  |

1. **Summary of items or issues referred to other committees or the Board over the reporting period.**

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| **Committee and Date** | **Item or Issue** | **Referred to** |
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| **Committee: Primary Optometric Services Group** | **Date:**  | **Chair: Dawn Haworth** |

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| **Key Items Discussed**  |
| **Issue** | **Committee Update** | **Action** |
| **Alert**  |
|   | **Nothing to Escalate** |   |
| **Advise**  |
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| **Assure**  |
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1. **Summary of items or issues referred to other committees or the Board over the reporting period.**

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| **Committee and Date**  | **Item or Issue**  | **Referred to**  |
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| Committee: Pharmaceutical Services Group | Date: 21st May 2025 | Chair: Amy Lepiorz |

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| **Key Items Discussed** |
| **Issue** | **Committee Update** | **Action** |
| **Alert**  |
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| **Advise**  |
| **LPSD54 Ltd FQW52** | The contractor has failed to notify the ICB of a change in the superintendent pharmacist within the required 30 day timescales. The group agreed to the issuing of a breach notice and a remedial notice requiring the contractor to formally notify the ICB of the change in superintendent Due to the issuing of a number of contractual notices for this provider the Delivery Assuarnce team are carrying out a dedicated piece of work around the stability of this provider. |  |
| **Tebi Healthcare FWT27** | The contractor has been selected by the NHSBSA for a post payment verification exercise in relation to claims for the Pharmacy First scheme. The BSA has contacted the provider on 9 occasions to start the process and has not had a reply. The group agreed to the issuing of a remedial notice requiring the contractor to respond to the reemedial notice and Chairs action to issue further notices if the contractor fails to respond withing the given timeframe. |  |
| **Medshealthcare Limited** | The application has been approved. This is a new distance selling pharmcy in Whitworth that was mistakenly processed and determined by Greater Manchester ICB.Advice has been taken in relation to this matter which stated that all ICBS act as an agent for NHS England therefore the process and decsion made by Greater Manchester ICB stands. |  |
| **Assure** |
| **LPSD54 Ltd FQW52** |  The Pharmaceutical Services Group is monitoring actions required by the contractor following the issuing of contractual notices. |  |
| **Change of Ownerships and Supplementary** | The Group are happy regarding how the Change of Ownerships and Supplementary Hours have been correctly managed. |  |
| **Remedials Issued** | NHSE are to be notified about remedials notices issues to LP SD54 Ltd FQW52 and Tebi Helathcare FWT27 |  |

1. **Summary of items or issues referred to other committees or the Board over the reporting period.**

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| **Committee and Date** | **Item or Issue** | **Referred to** |
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| Committee: Primary Care Capital Group | Date: 14th May 2025 | Chair: David Armstrong (Vice Chair) |

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| **Key Items Discussed** |
| **Issue** | **Committee update** | **Action** |
| **Alert**  |
| **General Practice – Notional Rent revaluations.** | The group reviewed the District Valuation Offices’ tri-annual reports for notional rents for a number of practices. All revaluations are reported in line with the Premises Cost Directions (2013 or 2024).The group approved all notional rent reviews recommended by the District Valuation Office in line with all approved occupancy information, except for the additional increase for the practice above. | Issue documentation to practices notifying and requesting acceptance of the revised values |
| **Advise** |
| **None** |  |  |
| **Assure** |
| None |  |  |

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| **Committee and Date** | **Item or Issue** | **Referred to** |
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1. **Conclusion**
	1. Each of the service groups has concluded their business in line with their terms of reference.
	2. A copy of the associated risk registers can be found in appendix one.
2. **Recommendations**
	1. The Primary Care Commissioning Committee is requested to:
* Receive and note the Alert, Assure and Advise (AAA) reports and risk register from the five delegated primary care groups.

**Sarah Danson and David Armstrong**

**Senior Delivery Assurance Managers**

**June 2025**